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9 July 1953

REPORT FOR THE WEEK OF 6 - 10 JULY

To: The Deputy Director of Training (G)

From: Management Training Division

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Accomplishments

I am making a presentation on management training to the DDA Training Officers at 10:30 a.m. on Friday this week.

Interim summary reports on the Human Resources Program were presented to the AD/OC on 24 June; to the Chief, FE on 29 June; and to the Chief, TSS on 3 July. This completes the writing of such reports due to date.

A memorandum has been prepared for the signature of DTR making official the arrangements for conducting the Human Resources Program in FI.

Plans

It is planned to prepare a memorandum for the signature of DTR as a summary statement on the Human Resources Program to go to each person who has participated in the program to date, ☐ supervisors, and to their immediate and Office level chiefs.

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It will be desirable for us to quiet the fears of Personnel that we are trespassing on their preserves in the conduct of the Human Resources Program. This problem came up last autumn and I thought that it had been resolved, but it apparently requires a repeat treatment.

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Chief, Management Training Division

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